

**CITY OF CLAYTON MISSOURI
NON-UNIFORMED EMPLOYEES RETIREMENT FUND
MEETING MINUTES OF THE BOARD OF TRUSTEES HELD
February 10, 2014**

A meeting of the City of Clayton Board of Trustees of the Non-Uniformed Employees Retirement Fund was held on Monday, February 10, 2014 at 4:00 P.M. at the offices of Asset Consulting Group, 231 South Bemiston Avenue, 14th Floor, Clayton, MO 63105.

1. CALL TO ORDER

2. ROLL CALL

Roll call was taken and the following members were present:

Present Richard Hummell, Chairman
 Kathy Brooks-Maness, Participant Representative
 James Flynn, Participant Representative
 Alex Berger, Alderman
 Joanne Boulton, Alderman
 Bill Grayson, Citizen Representative

Also present: Craig Owens, Clayton City Manager
 Janet Watson, Director of Finance & Administration
 Rita Smith, Recording Secretary
 Haley Rives, Asset Consulting Group

3. APPROVAL OF MINUTES – November 11, 2013

Chairman Hummell asked if there were any changes or questions regarding the minutes from the November 11, 2013 meeting. Janet Watson requested that the participants in the training meetings held on 9/4/13 and 10/15/13 to be added to the minutes. A motion for approval of the minutes was made by Joanne Boulton and seconded by James Flynn. The motion carried by voice vote, approved as amended.

4. FINANCIAL ADVISOR- ASSET CONSULTING GROUP

Haley Rives presented a detailed presentation of the 2013 Year in Review report with the members of the Board. Then she proceeded with the Investment Performance Review for the period ending December, 2013. She also distributed updated market values. The total portfolio value at the end of the year was \$13.6 million. Ms. Rives provided detailed information on the investment return of the most recent quarter and answered Board questions. She noted that the two small to mid-cap managers Diamond Hill and William Blair were new and a full year of information was not yet available for them. She also noted that the Board was achieving all of its performance objectives.

5. OLD BUSINESS

Plan Funding

Janet Watson presented information regarding the comparison of the Clayton Non-Uniformed plan to other pension plans in Missouri using data from the Missouri Joint Committee on Public Employee Retirement Systems. The average funding status of the plans was 76.4% with the Clayton plan funded at 79% at the time of the report, and which is currently 88% funded. The average plan investment assumption was 7.9% in the report as opposed to 7% with the Clayton plan.

Actuarial Valuation Report Presented at Previous Meeting

A motion was made by James Flynn and seconded by Joanne Boulton to accept the actuarial valuation report as presented by AON Hewitt at the previous meeting. The motion was approved by voice vote.

A motion was made to recommend the City fund the plan at a 20 year amortization for \$453,411, by Bill Grayson and seconded by James Flynn. The motion was carried by voice vote.

Actuarial Services Provider

Janet Watson informed the Board the actuary proposal recommendation would be available at the May meeting.

Trustee and City Administrative Responsibilities

Janet Watson discussed information on the administrative duties of the Non-Uniformed trustees and how it compares to the duties of the Uniformed Board. She requested that a change be approved to delegate the administrative duties to the City. Chairman Hummell requested this be presented in a written format at the next meeting for Board review.

6. ADJOURNMENT

There being no further business, a motion was made by Joanne Boulton to adjourn the meeting at 5:11 p.m., seconded by James Flynn. The motion passed by voice vote.

Respectfully Submitted,

Rita Smith, Recording Secretary

Richard Hummell II, Chairman